

Neighbourhood Plan Steering Group Meeting Notes Monday, 21st March 2022, 4.40pm held virtually

Present: Richard Quarterman (Chair), Rayner Mayer, Cllr Bailey, Cllr Spencer & Rochelle Halliday (Town Clerk)

1. Welcome & apologies for absence

Cllr Cockarill was not present.

2. To agree notes from the last meeting on 15th February 2022 & matters arising

The notes from the last meeting were agreed as an accurate record.

All actions from the last meeting were completed.

3. To fact check and draft any response required to the Independent Examiner's Draft Examiner's Report

The Steering Group reviewed the Examiner's draft report. There was a detailed discussion regarding the suggested modifications to policy 7 – Important Views and policy 13 – Blackbushe Airport.

It was agreed to accept all of the proposed modifications in the Examiner's Draft Report. No factual errors were identified in the report.

Action: RQ to inform Cllr Collett about the amendment to policy 13 – Blackbushe Airport.

Action: RH to inform Hart District Council that the proposed amendments and the Draft Examiners Report are acceptable. A letter of thanks will be sent to the Examiner (both actions have been completed).

The next stage will be for Hart District Council to review and approve the Plan to go to Referendum, at their next Cabinet meeting on 7th April.

Referendum

Action: RH will prepare the referendum version of the Plan, incorporating comments from the Examiner and any amendments to the Plan agreed at the previous meeting. The document will track the changes made and it will need a member of the Steering Group to cross check that any changes in wording are reflected throughout the Plan.

The referendum is provisionally set for 30th June 2022. All paperwork will need to be finalised and submitted to Hart District Council by 13th May, at the latest.

A summary of the Plan has been included in the next Council newsletter, due to be delivered to all households in April.

Action: RH to circulate the amended Plan to the Steering Group for review by 29th April. **RQ** will be responsible for the final proofing of the document prior to submission to Hart.

The Council can get a single A4 double sided leaflet printed for delivery to all households to promote the referendum and outline the contents of the Plan. **Action: RM** to produce the draft wording for the leaflet. **RH** will design the flyer.

The referendum will also be publicised at the Town Council stand at May Fayre, on 2nd May. A summary could be put on display boards. RM is preparing a presentation on the Plan, which could be used as a basis for the display.

4. Date of the next Steering Group meeting – Tuesday, 19th April 2022, 6pm – to discuss the display boards and volunteers at May Fayre, the referendum leaflet and any other publicity required.

The meeting closed at 5.30pm.