

## Neighbourhood Plan Steering Group Meeting Notes Tuesday, 17<sup>th</sup> August 2021, 6.00pm held virtually

**Present:** Richard Quarterman (Chair), Rayner Mayer (Vice Chair), Cllr Graham Cockarill, Katie Bailey (Consultant) & Rochelle Halliday (Town Clerk)

### 1. Welcome & apologies for absence

Apologies were received from Cllr Bailey. Cllr Spencer was not present. Richard Quarterman expressed his disappointment at the lack of engagement by the Town Council, especially since some of the Council's actions from the last meeting had not been progressed.

### 2. To agree notes from the last meeting on 13<sup>th</sup> July 2021 (attached) & matters arising:

The notes from the last meeting were agreed as being an accurate record.

The following matters arising were noted:

Item 3:

- RH – to write to SurveyMonkey respondents to ask about the Active Travel policy – **completed**.
- RM – to review the flooding, biodiversity and climate change policies in response to the reg. 14 consultation comments – **completed**.
- RQ - to colour code the schedule of responses document based on responsibility for reviewing the responses – **completed**.
- RQ - to review the link between the vision and the resulting draft policies – **completed**.
- GC - to review the design statements and to consider if anything from the village design framework study and other policies needs to go into the design code – **completed**.
- KB - to review the suggested revisions to the policy to ensure they are technically valid – **pending once policy revisions are agreed**.
- RQ - to send Word version of the regulation 14 Plan to Katie Bailey – **completed**.
- RH - to send final consultation list and consultation publicity details to Katie Bailey – **completed**.
- Unassigned actions:
  - Review HDC's response to identify where more evidence is needed – **completed**.
  - Consider update to First Homes wording – agreed that the reference to Starter Homes should be removed and the more generic term, 'affordable homes' should be used – **Action: Katie Bailey** to revise. Further clarification on the use of First Homes in the draft Plan can be requested from Hart District Council when they review the next draft Plan, prior to submission.

### 3. Review of draft Plan in relation to changes to NPPF

Katie Bailey has been checking that the draft Plan aligns with the draft NPPF changes as she has been reviewing the text, so will continue to do this.

### 4. To agree changes to be made to the draft Plan

- a. Update following meeting with HDC to review their response (meeting notes attached)

The Steering Group commented that Hart District Council's comments were very helpful. Cllr Cockarill, Katie Bailey and Rochelle Halliday reviewed Hart's comments at a meeting with them on 3<sup>rd</sup> August.

A further draft will be sent to Hart for informal review before the submission Plan is finalised.

- b. To review and agree policy changes arising from Pre-Submission Consultation: Comments & Response document (attached) – response updates from SG members attached for full review

It was agreed that Steering Group members will progress their allocated policy areas directly with Katie Bailey, to agree the final draft text. If there is any variance between the comments proposed by the Steering Group member and Katie Bailey, the text will be emailed to the whole Steering Group for review and agreement - **Action: All Steering Group Members** to finalise the policy wording in response to the consultation comments with Katie Bailey before the next meeting.

### Consultation Replies

The final responses to the consultation will be included in the Consultation Statement, however, the Steering Group agreed that it would be useful to publish the information separately online – **Action: Rochelle Halliday** to organise (subject to any data protection restrictions) once the consultation responses have been finalised.

### YDFNP1 Sustainable Development – employment evidence

The Steering Group discussed the evidence required for the nature and type of jobs needed in the parish, to support the policy statement that development delivers an increase in jobs. **Action: Rayner Mayer** to draft a paragraph in relation to future jobs needed to support sustainable development (completed). The Steering Group will then review whether this additional text constitutes sufficient evidence.

### YDFNP7 Important Views

A discussion took place regarding the Views policy YDFNP7. It was agreed to review view 03 more detail and to consider strengthening the justification statements for all views.

#### **Action: Graham Cockarill to:**

- review the justification statements for each of the 5 views, to identify what desirable characteristics / settings are being protected in the policy
- review views 03 – view of fields near Love Lane
- produce an explanation of why certain views were selected for the policy from the original views list.

### Deadline for Text Changes

It was agreed that the Steering Group would work towards finalising the draft Plan by the next meeting, with a view of submitting it for approval at the next Full Council meeting on 13<sup>th</sup> September. It may be that the draft version will be sent to Hart for informal comments around the same time.

## **5. Correspondence**

To receive letter from Claremont Planning regarding NP policy YDFNP7 (view 03) and to agree the response (letter and covering email attached)

The Steering Group considered the letter from Claremont Planning and will respond in due course, once the Views policy has been reviewed – **Action: Rochelle Halliday** to monitor this item and to respond when required.

## **6. Date of next Steering Group meeting:**

- Tuesday, 31<sup>st</sup> August 2021, 6.00pm by Zoom.

The meeting closed at 7.15pm.