

Neighbourhood Plan Steering Group Meeting Notes Tuesday, 13th July 2021, 6.07pm held virtually

Present: Richard Quarterman (Chair), Rayner Mayer (Vice Chair), Cllr Stuart Bailey, Cllr Graham Cockarill, Katie Bailey (Consultant) & Rochelle Halliday (Town Clerk)

1. Welcome & apologies for absence

Cllr Spencer was not present.

2. To agree notes from the last meeting on 4th May 2021 (attached) & matters arising:

The notes from the last meeting were agreed as being an accurate record.

The following matters arising were noted:

Item 2:

- TS – finalise flooding background paper – completed.
- RQ – front cover and illustrations – completed.

Item 4:

- RH – social media promotion for Q&A session – completed.
- RQ – to prepare intro slides for Q&A – completed.

3. Review of Regulation 14 consultation responses

a. To review responses received (response documents attached)

Rochelle Halliday informed the Steering Group that policy 15 (Active Travel) had been omitted from the SurveyMonkey response from, although there was an opportunity for consultees to include a response on this policy, if they wished to. **Action: Rochelle Halliday** to write to the SurveyMonkey respondents to ask if they have any specific comments, support or oppose the Action Travel policy number 15. (This was completed and a deadline of 30th July was given for responses – 1 response was received to support the policy).

Hart District Council's response was considered and the schedule of responses prepared by Katie Bailey. The evidence base for some of the more technical policies, including climate change and the design policies, may need to be more robust. A closer link to how these policies impact / would apply to the parish may also be required.

Any overlap in the draft Neighbourhood Plan with the NPPF and Local Plan should be reviewed to see if there is duplication or if a reference to the national and District policies are all that is required.

Action: Rayner Mayer to review the flooding, biodiversity and climate change policies in light of the consultation responses.

The following actions were agreed for completion by end of July (use the schedule of responses document as a framework for the suggested response):

Richard Quarterman to colour code the schedule of responses document based on responsibility for reviewing the responses.

Richard Quarterman to review the link between the vision and the resulting draft policies.

Graham Cockrill to review the design statements and to consider if anything from the village design framework study and other policies needs to go into the design code.

Katie Bailey to review the suggested revisions to the policy to ensure they are technically valid.

Richard Quarterman to send Word version of the regulation 14 Plan to Katie Bailey.

Rochelle Halliday to send final consultation list and consultation publicity details to Katie Bailey.

A review of Hart District Council's comments is required to work out where more evidence is needed.

The First Homes section needs amending as the guidance has changed.

Will look to create a separate evidence document to cover the evidence requirements, rather than adding to the plan text.

It was agreed that the suggested revisions for the consultation points need to be prepared by the date of the next meeting.

Katie Bailey to hold the master copy of the draft Plan and to implement the changes.

The Steering Group aims to get the next version of the draft Plan near completion by the end of August and for it to be sent to Hart District Council for a review before formally handing it over to them.

Action: Rochelle Halliday to arrange a meeting with the Hart District Council Planning Policy team for Graham Cockarill, Katie Bailey and herself to go through Hart's consultation response document (arranged for 3rd August, 6pm).

- b. To agree a plan for considering whether each response requires a change to the policy wording (may take place over multiple meetings)

As discussed, to be fully reviewed after the meeting, for agreement at the next Steering Group meeting.

The next steps:

- Consider consultation responses and agree any amendments to the Plan.
- Full Council approval for submission Plan – 13th September.
- Submit Plan to Hart to check that it complies with the relevant legislation and then they will start the 6 week regulation 16 consultation. An independent Inspector will also be appointed, in consultation with the Town Council.
- The Plan will be submitted to the Inspector for examination and the resulting report will be considered by the Steering Group.

4. Date of next Steering Group meeting:

- Tuesday, 17th August 2021, 6.00pm by Zoom.

The meeting closed at 7.00pm.