

Neighbourhood Plan Steering Group meeting notes
 Tuesday 9th July 2019, 7.00pm, Frogmore Community College

Present:

Richard Quarterman (Chair)
 Gill Gray
 Alison Hewitt
 Roger Coombes
 Cllr. Greg Easterbrook
 John Keane

Cllr. Gill Hennell
 Colin Ive
 Cllr. Jenny Cole
 Gordon Young
 Cllr. Graham Cockarill
 Rayner Mayer
 Rochelle Halliday (Town Clerk)

	<u>Action</u>
<p>1. Welcome & Apologies for Absence Apologies were received from Cllrs. Gerry Crisp and Tony Spencer.</p>	
<p>2. Notes of the Last Meeting & Matters Arising The notes from the last meeting on 4th June 2019 were agreed to be an accurate record.</p> <p>The actions from the last meeting were completed.</p> <p>Cllr. Pam Phelps-Jones and Gill Gray attended the event at St. Barnabas Church, which was useful. The feedback from the event was discussed.</p> <p>Action: Richard Quarterman to follow up potential Steering Group volunteer from the St. Barnabas event.</p> <p>Action: Cllr. Gill Hennell to find out what is happening with the former Bell Pub site.</p>	<p>RQ</p> <p>GH</p>
<p>3. Review of Material and Ideas for the Housing Group and Review of Phase 3 Document</p> <p>The following comments were made regarding the Phase 3 document Richard Quarterman had circulated prior to the meeting:</p> <ul style="list-style-type: none"> • Alison Hewitt is co-ordinating the recording of heritage assets for potential listing in the parish for Yateley Society. The information collated will be fed back to the Steering Group; • Blackbushe Airport should be noted as an open space of interest, now that consent has been granted to deregister common land on the site; • The potential for promoting carbon neutral building development should be incorporated into the Plan, where possible, though this will be difficult to implement until Government policy requires it. <p>Richard Quarterman has drafted an initial list of Neighbourhood Plan policy headings, based on the themes discussed at the Steering Group meetings:</p> <ol style="list-style-type: none"> 1. Policy in favour of good local design in keeping with existing community feel. A lot of the research and thinking to support this is contained in the Yateley Village Design Framework. The job therefore is to read and update this 	

document, and also update the evidence base and supporting documentation;

2. Policy to protect buildings of historic and cultural importance (to align with the Yateley Society's work to identify buildings of local importance);
3. Policy to protect important local green spaces and gaps;
4. Policy to encourage design that encourages biodiversity;
5. Policy in favour of environmental design (e.g. support for solar panels etc). The Steering Group should consider how carbon neutral development can be encouraged;
6. Protection and provision of trees, hedges and local planting. Advice should be obtained from the Tree Officer at HDC so that the formal protection of key trees can be proposed;
7. Provision of allotments. An allotment site already exists but there is a long waiting list;
8. Policy in favour of housing mix, with a bias in favour of smaller, "starter" homes;
9. Policy in favour of generous provision of affordable housing;
10. Identification of any sites currently suitable for development;
11. Policy to provide good sport, leisure and recreational facilities;
12. Policy to regulate traffic flow to reduce noise, pollution and to enhance safety;
13. Policy on car parking provision in both residential and business areas;
14. Policy to improve pedestrian and cycle access – direct and appropriate paths to town facilities.

Action: Rayner Mayer offered look into this area in more detail.

15. Policy to encourage sympathetic redevelopment of business premises;
16. Provision of good infrastructure - telecoms, broadband etc;

RM

	<p>17. Protection of watercourses and avoidance of flood risk.</p> <p>The Steering Group agreed that the above policies were a good starting point. Research and evidence are required to form a robust set of policies. Steering Group members can share the draft policy points online to obtain views from residents.</p> <p>Action: All Steering Group members to select a few policy areas to research and to recruit more volunteers to support this process. Comments should be fed back to Richard Quarterman, copying in Rochelle Halliday, by 30th August.</p> <p>Action: Rochelle Halliday to draft a feature on the Neighbourhood Plan for the autumn Council newsletter for the Steering Group to review at the next meeting.</p>	<p>ALL</p> <p>RH</p>
<p>4.</p>	<p>Yateley Village Design Framework</p> <p>There were several points highlighted from the Village Design Framework that are key policies but do not appear to have been implemented by HDC, such HCC's commitment to produce a Town Access Plan and that proposals for food, drink and leisure outlets will not be approved if they are likely to result in a loss of amenity through noise and pollution.</p> <p>Although the document only covers a limited area around Church End Green and was produced in under a different planning policy framework, the Steering Group agreed that the document has some useful principles that could be used in the Neighbourhood Plan to cover the whole parish. The background information would need to be updated and validated, however.</p> <p>Any aspirations from the Village Design Framework that are still desirable and have not been achieved as yet could be incorporated into the Neighbourhood Plan. It was agreed to refer to the Village Design Framework when reviewing the draft policy areas.</p>	
<p>5.</p>	<p>Actions to be Completed Before the Next Meeting</p> <ul style="list-style-type: none"> • RQ / ALL - Circulate the draft policy list for the Steering Group to complete research on individual policies. • RH - Draft a communications piece for the Council's next newsletter. • ALL - Greater dialogue within the Steering Group between meetings so that the workload is spread amongst members. 	
<p>6.</p>	<p>Any Other Business</p> <ul style="list-style-type: none"> • Use of consultants to support the process. It was agreed that consultancy support will be required once the Steering Group has a clearer understanding of what it wants to achieve. Action: Rochelle Halliday to research consultancy firms. 	<p>RH</p>

	<ul style="list-style-type: none"> • Look into a regular Neighbourhood Plan drop-in session for residents, to start in September. Action: Alison Hewitt offered to organise. • The Facebook group continues to generate a growth in interest, with around 1,500 reach. 	AH
7.	<p>Dates for the Next Meeting</p> <ul style="list-style-type: none"> • 10th September – 7pm at Frogmore Community College (this venue has now been booked). • 12th November – TBC at next meeting. 	

The meeting closed at 8.10pm.