

## Neighbourhood Plan Steering Group meeting notes

Tuesday 26<sup>th</sup> March 2019, 7.00pm, Monteagle Centre

**Present:**

Richard Quarterman (Chair)  
 Gill Gray  
 Alison Hewitt  
 Roger Coombes  
 Gerry Crisp  
 Greg Easterbrook  
 John Keane

Gill Hennell

Colin Ive  
 Beryl Jenkins  
 Di Gardner  
 Rochelle Halliday (Town Clerk)

**Apologies:**

Gordon Young

		<u>Action</u>
1.	<p><b>Welcome &amp; Apologies for Absence</b>                      Apologies were received from Gordon Young, Paul Simpson and Luke Buckland.</p>	
2.	<p><b>Notes of the Last Meeting &amp; Matters Arising</b>                      The notes from the last meeting on 26<sup>th</sup> February 2019 were agreed to be an accurate record.</p> <p>There were no matters arising.</p>	
3.	<p><b>Discussion on Overall Direction &amp; Comments following Annual Town Meeting</b>                      Richard Quarterman informed the Group that Paul Simpson and Luke Buckland have left the Group and outlined their reasons.</p> <p>It was felt by several Group members that greater engagement by the Town Council in the Neighbourhood Planning process is required, including setting clearer expectations and establishing the strategic direction. Currently, the process seems to be fraught with frustrations.</p> <p>The comments made at the Annual Town Meeting on 14<sup>th</sup> March were discussed. Residents may have thought that the Plan would address current issues, such as parking at Church Green End, when the Plan is really a future planning document. Some residents in certain areas, such as Frogmore, are not aware that the Council has started Neighbourhood Planning. The lack of volunteers from the community is also contributing to a decline in the project's momentum. The objectives of presenting at the Annual Town Meeting were not fully addressed.</p> <p>The Local Plan is closer to being finalised, now that the external Examiner's initial comments have been submitted to Hart District Council. The Local Plan is the primary planning document, with the Neighbourhood Plan sitting beneath it. There isn't a strong desire for a Neighbourhood Plan since the Local Plan does not currently allocate any significant development in Yateley parish. The Local Plan will, however, be subject to review every five years once it has been made.</p>	
4.	<p><b>Sub-group Structure Review – including appointment of new Housing sub-group Lead</b>                      It was acknowledged that the Housing sub-group has not made any progress, though housing is a fundamental part of the Plan.</p>	

	<p>The Group considered whether updating the Village Design Framework is all that is required and agreed that this document could be reviewed, though it only covers part of the town.</p> <p>A suggestion was made to create a chapter for Yateley parish for appending to the Local Plan, as this is possible.</p> <p>The Group discussed whether the Neighbourhood Planning process should continue. Should there be any future housing developments, the Community Infrastructure Levy is higher if Neighbourhood Plan is in place.</p> <p>A suggestion was made for the whole Group to focus on the Housing section and to put research for the other sub-groups on hold.</p> <p>It was agreed to organise a special Neighbourhood Plan Steering Group meeting with the whole Town Council, after the May elections, to discuss:</p> <ol style="list-style-type: none"> <li>1. Expectations and improving engagement with the Council;</li> <li>2. The strategic direction and requirements for developing the Plan.</li> </ol> <p>All other activity will be put on hold until the meeting with the Council has been held. Group members can review the Village Design Framework in the interim.</p> <p><b>Action:</b> Rochelle Halliday to arrange the meeting for early June.</p>	<b>RH</b>
5.	<p><b>News and Publicity</b></p> <ol style="list-style-type: none"> <li>a. May Fayre – volunteers to man stand, what to show, survey?</li> <li>b. Public engagement ideas</li> <li>c. Recruiting more volunteers</li> </ol> <p>The above items are on hold and the Group agreed not to present any information at May Fayre.</p>	
6.	<p><b>Any Other Business</b></p> <p>No other matters raised.</p>	
7.	<p><b>Agreed Meeting Dates for 2019</b></p> <p>The special meeting date in June to be confirmed. Other dates will be confirmed thereafter.</p> <p>A request was made to alternate the Group meeting venue, though the Council has limited available space and non-Council owned venues may charge a fee. <b>Action:</b> Gerry Crisp to contact the fire station to see if they have a room available.</p>	<b>GC</b>

The meeting closed at 8.15pm.