

Neighbourhood Plan Steering Group meeting agenda
Tuesday 26th February 2019, 7.00pm, Monteagle Centre (upstairs)

1. Welcome
Apologies for absence
2. Notes of the last meeting and matters arising
3. Introduction to Rochelle Halliday
4. Preparation for the Annual Town Meeting on the 14th March
 - Overall approach (Richard)
 - i. Summary of activity to date
 - ii. Vision and Objectives
 - iii. Vision Survey and results
 - iv. Outlining the sub-group approach
 - Housing Sub-Group (Graham)
 - Getting There Sub-Group (Paul and Luke)
 - Open Spaces Sub-Group (Alison)
 - Leisure Sub-Group (Colin)
 - Business Sub-Group (Greg and Gerry)
 - Summary (Richard)
 - i. Key lessons learnt
 - ii. Next steps

My suggestion for each sub-group is that they include the following:

- Definition of their area for research
- Activity to date
- Stakeholders engaged
- Potential policies arising from their research
- Any outstanding research or activity required

Please come to this meeting with some written content that can be shared – on whatever format (Word doc, powerpoint or just hand-written notes). It is my intention to collate it all into a Powerpoint presentation for use on the 14th March.

5. News and publicity
 - Public engagement ideas
 - Need for more volunteers

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6. Meetings in 2019

- I propose that we should continue to meet bi-monthly to refine our policies and monitor our progress. If we continue with Tuesday as the preferred date to meet, I would therefore suggest the following dates:
 - i. Tuesday 7th May
 - ii. Tuesday 9th July
 - iii. Tuesday 10th September
 - iv. Tuesday 12th November

7. AOB