

Neighbourhood Plan Steering Group meeting notes
Tuesday 04 September 2018, 7.00pm, Monteagle Centre (upstairs)

Present:

Richard Quarterman
Roger Coombes
Jane Biscombe
Roger Durdle
Alison Hewitt
Beryl Jenkins

Gill Gray
John Keane
Graham Cockarill
Luke Buckland
Paul Simpson
Colin Ive

		Action
1.	Welcome, apologies noted from John Jenkins, Gordon Young, Philip Todd, Gill Hennell and Greg Easterbrook.	
2.	<p>The notes of the last meeting on 03 July 2018 were agreed and signed.</p> <ul style="list-style-type: none"> • John is unable to continue as the lead for Business and Regeneration. If anyone would like to take this sub-group on, please contact Richard. 	ALL
3.	<p>It is anticipated that the sub-groups will meet before the next meeting to allow each group lead to update the full meeting on progress. Each group can review the brief and amend or check the direction of the group. It is important that each sub-group is happy with the work to be done and clear about what the outcomes should be.</p> <ul style="list-style-type: none"> • Housing and Development – Graham Cockarill There have been initial chats with possible group members, aiming for a group of 6, currently there are 5 members. • Getting Around (formerly Traffic and Transport) – Paul Simpson and Luke Buckland There are 7 group members in total. The group is starting from the perspective of the pedestrian and cyclist and then moving onto powered vehicles. Paul and Luke have walked the patch and want to ensure a link with other neighbourhood plans, especially Blackwater and Hawley. The group will also link in with the Patient Participation Groups (PPGs) at the surgeries. • Open Space and Wildlife – Alison Hewitt There are 7 group members so far, Alison will arrange a meeting in September. • Leisure (formerly Community and Leisure) – Colin Ive 3 members have been identified and Colin is looking at rewriting the terms of the group. The group has been renamed “Leisure” as community is implied by the whole process. The group will cover sport, physical activities, arts, music and groups for different ages. • Business and Regeneration – Vacant <p>If any sub-groups would like Richard to attend a meeting, please let him know.</p> <p>Graham will register at https://ydf-np.org.uk/whos-who/</p>	GC

4.	<p>News items to promote</p> <ul style="list-style-type: none"> Jane will draft a press release about sub-groups, send out to the press and send to Gordon. 	JB
5.	<p>AOB</p> <ul style="list-style-type: none"> Official consultations need to be centrally co-ordinated. We have a survey monkey account we can use for short questionnaires or full consultations. Jane informed the group that she will be leaving the Council in approximately 3 months to take up a new role. A secretary will be needed for the steering group. Anyone wishing to volunteer should contact Richard. 	ALL
6.	<p>Dates for future meetings:</p> <ul style="list-style-type: none"> 16 October 2018 – 2.00pm – Darby Green Centre 13 November 2018 – 7.00pm – Monteagle Centre 11 December 2018 (if required) – 2.00pm – Darby Green Centre 08 January 2018 – 7.00pm – Monteagle Centre <p>(Venues confirmed)</p>	