

Neighbourhood Planning Steering Group Meeting Notes
26 July 2017 – Darby Green Centre

1. Welcome from the Mayor of Yateley, Cllr Tony Spencer. Apologies were received from Alan Steward. Graham Cockarill explained how neighbourhood Plans need to fit with both national legislation and the Local Plan. The group discussed the importance of using existing research and not trying to reinvent the wheel.

Jane Biscombe will check on what Hart District Council need to approve, and what they don't need to approve. On the guidance issued by HDC, the first item needing approval is the designated area.

2. Name of group – not discussed
3. Election of Chair – Richard Quarterman was elected as Chair.
4. Other Steering Group members agreed:
 - Vice Chair – Barry Moody
 - Secretary – Jane Biscombe
 - Financial co-ordinator – vacant
 - Gill Hennell
 - Graham Cockarill
 - Tony Spencer
 - Roger Coombes
 - Vacant
 - Vacant
5. Terms of reference – agreed.
6. Plan for the way forward:
 - Skills audit – for next meeting
 - Setting up of sub-groups. It was agreed to focus on the following nine areas as an initial way forward:
 1. Community spatial plan – creating supportive communities, community hubs.
 2. Housing – development sites, infill, brownfield sites.
 3. General design principles.
 4. Infrastructure – leisure, health care, recycling provision, youth, older people.
 5. Building conservation areas – historic and heritage, assets of community value.
 6. Environmental conservation areas – the common, the river
 7. Local green spaces – greens, school fields, local strategic gaps.
 8. Transport – roads, public transport.
 9. Employment – employment centres, home working, home based businesses, airport, industrial sites.
 - Regularity of SG meetings – agreed every 6 weeks or as necessary.
 - Area of designation - Jane will start a dialogue with Eversley Parish Council regarding a possible cross-boundary designated area.
7. Contact details – list circulated

8. Date of next meeting: 6 September, 7.30pm, Rose Rent Room, The Tythings.

Note: 23 people in attendance. Support for varying the venue, this may depend on building availability. A communications strategy will be added to the next agenda.

Meeting ended at 20.56

**Neighbourhood Plan Steering Group meeting notes
Wednesday 6 September 2017, 7.30pm, The Tythings.**

Present:

Steering Group:

Richard Quarterman
Barry Moody
Roger Coombes
Cllr Graham Cockarill
Cllr Tony Spencer
Jane Biscombe

Attendees:

John Crook
Mary Crook
Beryl Jenkins
John Jenkins
Alison Hewitt
Cllr Philip Todd (Eversley Parish Council)
Gill Gray
Wilf Hardy

Welcome

Richard welcomed everyone to the meeting. Apologies from Steering group member Gill Hennell.

Notes of the last meeting

Agreed and signed as a true record.

Proposed Plan

The steering group approved the plan and noted that the dates are likely to change as the project progresses. We can change the format at a later date, the current format is required to apply for funding. The group also noted that this is an internal comms document and not one designed to inform the wider public.

Sub-groups:

The steering group agreed the following subgroups:

Sub-groups:

- Communities (Tony)
- Housing (Beryl, Richard)
- General design (Barry, Tony)
- Infrastructure (Greg? Wilf)
- History and Heritage (Barry, Roger)
- Environmental and Ecology (Jane, Jill +1)
- Transport (Wilf)
- Business (John)

The names in brackets are people who expressed an interest, not necessarily the people who will lead the group.)

Volunteers were asked to have a primary meeting before the next steering group meeting (17 October) and to report back to the steering group.

Communications

Richard, Tony and Jane will meet to draft a communications plan for the next meeting and go through the main plan. The Comms Plan will also cover a website. Jane will find examples of the two companies work to inform a decision.

A Comms Plan will need to cover both internal and external comms, as well as information on the work of sub groups and opportunities to be involved. The plan will evolve over time.

Defining our area

A representative from Eversley Parish Council attended the meeting. It may be the EPC decide to write their own Neighbourhood Plan in the future, although there are no plans to at the current time. It was agreed that our area will be the same area as that covered by Yateley Town Council.

It was agreed that because of the sensitivity of the proposed development area at Love Lane, there will be continuing close links with EPC. The Steering Group will need to foster cooperation and joint working where appropriate between the two communities. This will become especially valuable if we develop parallel neighbourhood plans. There will be a permanent invitation to EPC for them to send a representative to each meeting to observe.

It was further agreed that close links will need to be developed and maintained with neighbouring plans eg Blackwater and Hawley.

Finance

Roger Coombes will speak to Roger Durdle about possibly being the finance lead. Jane will draft a budget for the grant application and bring it to the next meeting.

It was agreed to fund conference places from the money held by YTC for the development of a Neighbourhood Plan. This currently stands at £20,000 for the whole process, not just 17/18. Jane and Barry are already booked on the CPRE conference. John, Beryl, Richard, Roger and Wilf are interested in attending. Jane will book tickets if needed. Roger will book his and then the Yateley Society can invoice YTC for the two tickets (Roger and Barry)

AOB

Both Greg Easterbrook and John Jenkins were voted onto the Steering Group.

It was agreed to refer to the group as YDF NPSG (Yateley, Darby Green and Frogmore Neighbourhood Plan Steering Group)

Richard needs to sign the Terms of Reference.

Dates for future meetings:

- Tuesday 17 October (Tythings),
- Wednesday 29 November (Darby Green Centre),
- Tuesday 16 January (TBC)

All meetings will start at 7.30pm.

**Neighbourhood Plan Steering Group meeting notes
Wednesday 17 October 2017, 7.30pm, The Tythings**

Present:

Steering Group:

Richard Quarterman

Barry Moody

Roger Coombes

Jane Biscombe

Greg Easterbrook

Roger Durdle

Gill Hennell

John Jenkins

Attendees:

Beryl Jenkins

Alison Hewitt

Gill Gray

Wilf Hardy

Welcome

Richard welcomed everyone to the meeting. Apologies from Steering Group member Graham Cockerill, and from Cllr Todd.

Notes of the last meeting

Agreed and signed as a true record.

The Vision for Yateley, Darby Green and Frogmore

Six steering group members recently attended a Neighbourhood Planning conference run by the CPRE. The NP becomes a part of the Local Plan and so must comply with it. The NP can only detail planning policies, although there is the possibility that non-planning aspirations e.g. bus routes, can be added in an annex or separate chapter. The Planning Inspector can remove or rewrite policies to ensure they are “proper” planning policies and comply with law.

One option we could consider would be not doing an NP, but doing an Area Action Plan or updating the Yateley Village Design Statement instead. It is likely that the same amount of work including consultation and engagement would be needed but there would be no examination or referendum so they could be achieved more quickly. They would also become part of the Local Plan but may not carry as much weight as a NP. We agreed to review the options at a future meeting.

Please see attached sheet for detailed write up.

AOB

It was agreed to put the area designation on hold.

Roger Durdle was voted onto the steering group as finance lead.

Dates for future meetings:

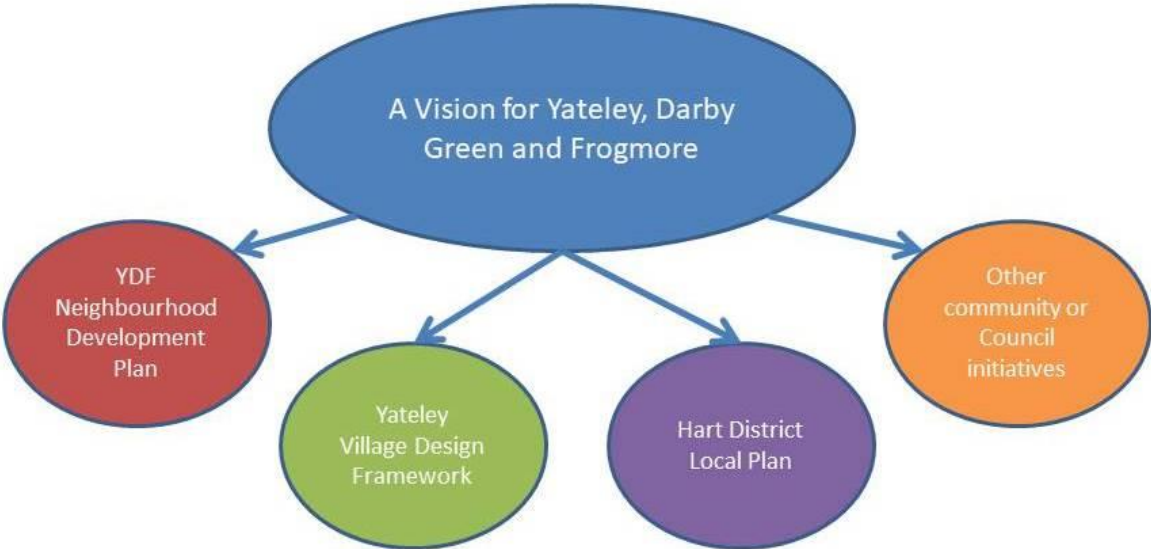
- Wednesday 29 November (Darby Green Centre) – discussion on the notes of the last meeting.
- Tuesday 16 January (TBC)

All meetings will start at 7.30pm.

Discussion on Vision for Yateley at the YDF NDPSG meeting on Tuesday 17th October 2017

At this meeting, we agreed that it would be useful to spend some time considering the vision we collectively have for Yateley. This was in response to advice offered at the CPRE conference on Neighbourhood planning, and a feeling that we could more accurately identify elements that are appropriate for a Neighbourhood Plan once we had a better understanding of our overall objectives and aspirations. In particular, we are mindful that the Neighbourhood Plan is a Development Plan, and we need to be careful that we don't waste time and effort, and raise expectations unreasonably, by inviting comments on too wide a range of subjects.

We also discussed that if we have a collective vision, we are likely to find other avenues to refine and manage that vision in addition to the Neighbour Development Plan. This point is illustrated below:



We agreed to start the process by brainstorming three questions as follows:

1. What Do We Like About Yateley, Darby Green and Frogmore?

Answers were grouped under the following headings:

History and Heritage:	Historic village atmosphere with old and listed buildings Rural/semi-rural characteristics Protected areas
Open, Green Spaces:	Access to the Common Plenty of trees Easy access to open countryside Separation from other communities preventing coalescence
Natural environment:	Special Protection Areas and Sites of Special Scientific Interest Access to river and lakes Good environment for wildlife
Community:	Strong community feel Strong local businesses Local events – Gig on the Green, May Fair Lots of community activities Good leisure facilities and places to meet
Local amenities:	Good schools and playgroups Shops Medical and dental facilities
Road transport links:	Easy access to major road links
Quietness:	Peaceful environment Lack of large developments

2. What don't we like about Yateley, Darby Green and Frogmore?

Lack of Affordable: Housing	House prices high Difficult for young families and the elderly Lack of starter homes /1- or 2-bed houses
Traffic and congestion:	Bad congestion at peak hours – main access routes get blocked Lack of public transport Lack of cycle lanes and footpaths Too many entrances/exits onto the Reading Road Poor parking in town centre
Anti-social behaviour:	Lack of youth facilities
Separate communities:	Darby Green and Frogmore feel isolated from Yateley
Local infrastructure:	Development is all housing and not other facilities Feels more like a village than a town Retail offer weak Too much fast food No obvious commercial centre Lack of local jobs and businesses
Poor design:	Too much bad urbanisation Excessive commercial signage

3. How would we like to improve Yateley, Darby Green and Frogmore?

- Transport:
- Better parking facilities
 - Better traffic control, particularly around the High St
 - Reduce traffic volumes
 - Improve Vigo Lane/Cricket Hill junction
 - Better public transport – especially to Fleet Station
 - Better provision for walking and cycling
- Housing:
- More affordable housing and starter homes
 - Better social housing
 - Building quality control
- Environment:
- Increasing biodiversity with new developments
 - Stronger control and connection between green spaces
 - Protection of waterscapes and river path
 - Flood protection
- Town centre:
- Civic hall
 - Town centre regeneration
- Community:
- More youth facilities
 - Better community/police control over anti-social behaviour
 - Fewer tiers of local government

Neighbourhood Plan Steering Group meeting notes
 Wednesday 29 November 2017, 7.30pm, Monteagle Centre (upstairs)

Present:

Steering Group:

Richard Quarterman
 Barry Moody
 Roger Coombes
 Roger Durdle
 John Jenkins
 Jane Biscombe

Attendees:

Beryl Jenkins
 Alison Hewitt
 Gill Gray
 Cllr Philip Todd

		Action
1.	Welcome	
2.	Notes of the last meeting Agreed and signed.	
3.	<p>Confirmation We are intent on proceeding with a neighbourhood plan for YDF.</p> <p>The group discussed the issues that will be raised that are not planning considerations and wouldn't form part of the actual Neighbourhood Plan. Other issues can be recorded and possibly passed to other agencies. We may be able to weave in some aspects eg sustainable transport into some policies. This is where a planning expert consultant would be valuable.</p>	
4.	<p>Vision The proposal to draw up a Vision for YDF as a precursor for a Neighbourhood Plan was agreed.</p> <p>We need a simple document for the public to comment on to guide and shape the Neighbourhood Plan.</p> <p>The May Fair (Monday 7 May 2018) would offer an excellent opportunity to consult the public on a draft vision. The group agreed to work towards a "straw man" draft for consultation in May 2018.</p> <p>The group also agreed to attend a YTC Full Council meeting on 26 March 2018 to present work so far and the draft vision document.</p> <p>The group discussed publicity and would welcome some press coverage although this isn't always easy to get in this area. The group also discussed an online/postal survey.</p> <p>It was agreed that all Steering Group members would send their thoughts to Jane</p>	

	<p>(jane.biscombe@yateley-tc.gov.uk) by 7 January 2018 so that Jane can draw together a first draft for the meeting on 16 January 2018. Jane will also collate and present everyone's original thoughts so that everyone can see what everyone else said.</p> <p>Roger Coombes mentioned that it would be valuable to preserve all thoughts at all stages of the process for posterity.</p>	All
5.	<p>Sub-Groups The group agreed that the proposal to form sub-groups should be postponed until after the Vision has been compiled, and we can then identify appropriate areas for investigation</p>	
6.	<p>Designated Area The groups agreed to proceed with the application to Hart for approval to the area designation. Jane will email HDC, however with Christmas coming up and the Local Plan being at an advanced stage, there may be a delay. There is a statutory six-week consultation period for this designation.</p> <p>There was some concern at the lack of representation from Darby Green and Frogmore. The next meeting will be held in Darby Green and the group could not think of additional venues in the area that would be available free of charge. If anyone has any ideas please let Jane know. (NOTE – This is no longer the case and the venue for 16 Jan is the upstairs room at Monteagle.)</p>	<p>JB</p> <p>All</p>
7.	<p>Expenses</p> <p>45p per mile agreed. We need a policy to cover this. Roger Durdle will draft one for the next meeting on 16 January 2018.</p>	RD
8.	<p>Dates for future meetings:</p> <p>All meetings will be on Tuesdays, starting at 7.30pm.</p> <p>16 January 2018 – Monteagle Centre (upstairs) 13 February 2018 – The Tythings Gallery Room 13 March 2018 – venue tbc 17 April 2018 – venue tbc</p>	
9.	<p>AOB</p> <p>Richard and Jane will draft a plan of work for the next meeting (16 Jan 2018)</p>	RQ, JB

<p>13. Draft Plan. A draft had been circulated with the agenda. We noted that in order to meet the pre-submission deadlines implied by a May 2019 referendum date, we would need to have the substantive work on the plan completed by the end of the summer (August 2018), which many of us felt was unlikely to be achievable.</p> <p>We discussed the May 2019 referendum date, and agreed that while it had appeared an attractive target date, we should not be beholden to it, and if we needed more time, the referendum date could change. Several members pointed out that without a deadline, there is the risk of unnecessary slippage, a point we all agreed on.</p> <p>We agreed that we would continue with our short-term plan to have an initial consultation document ready for the May Fayre (7th May 2018) for consultation with the public, and would review the longer-term plan once we had an opportunity to assess the feedback from the community.</p>	
<p>14. Communication Strategy. Richard has drafted an initial communication strategy which was circulated for comment. Again, as group members had not had long to consider this, Richard is happy to take further comments and feedback until the 30th January, so that he can produce an updated version for the February meeting.</p> <p>We discussed whether engagement with parents and children via local schools would be a good way of engaging the community, and Gill Gray agreed to look into this further.</p> <p>There was general agreement that we would want a web-site, to be launched in time for the May Fayre, and engagement through social media (e.g. a Neighbourhood Plan Facebook page). Group members were asked to think about any potential volunteers who might be able to take this on on behalf of the group.</p>	<p>All</p> <p>RQ</p> <p>GG</p>
<p>15. Expenses Policy. Roger Durdle has drafted and circulated a document setting out an expenses policy for the Steering Group and any other volunteers working on the YDF Neighbourhood Plan, which was agreed.</p>	
<p>16. Designated Area. We noted that our application has been made to Hart District Council to assign our designated area. Hart manage this process, and it is expected to take 6 weeks, although we are not expecting any controversy over the designation.</p>	
<p>17. AOB. Graham asked about applications for grants to cover expenses. We agreed that this was still an option for us, but as the March 2018 deadline has now been extended by the Government, we agreed that we will wait until our financial needs become clearer before applying.</p>	
<p>18. Dates for future meetings: All meetings will be on Tuesdays, starting at 7.30pm, and maintaining a four-weekly cycle</p> <p>13 February 2018 – Monteagle Centre (upstairs) 13 March 2018 – venue tbc 17 April 2018 – venue tbc</p>	

Neighbourhood Plan Steering Group meeting notes
 Tuesday 16th January 2018, 7.30pm, Monteagle Centre (upstairs)

Present:

Steering Group:

Richard Quarterman
 Graham Cockarill
 Tony Spencer
 Roger Durdle
 Roger Coombes
 John Jenkins

Attendees:

Beryl Jenkins
 Gill Gray
 Philip Martin

Apologies:

Cllr Philip Todd
 Barry Moody
 Gill Hennell
 Alison Hewitt
 Jane Biscombe

		Action
1.	Welcome	
2.	Notes of the last meeting on Wednesday 29 th Nov 2017 Agreed – (still need to be signed, Richard will speak to Jane). Philip Martin kindly agreed to take notes for this meeting, for which we were grateful.	RQ
3.	<p>Steering Group Vision. The compiled contributions from the Steering Group and others had been circulated for comment. We agreed that as these had been circulated only one day before the meeting, we would allow a further two weeks (until the 30th January 2018) for further comments to be submitted to either Jane Biscombe or Richard Quarterman.</p> <p>We noted that different contributors had interpreted the brief in different ways, some people providing a descriptive vision in prose, whereas others had provided bullet points which read more like objectives. We agreed that this was not a problem, as a combined document containing both elements would be valuable.</p> <p>We also noted that some of the content might strictly fall outside of the scope of the Neighbourhood Development Plan. We agreed at this stage, and particularly before the public had been consulted on the document, we would keep all the material in, on the understanding that it may be moved to appendices or taken forward through a different process in the long run.</p> <p>Richard agreed to produce a précis of the comment received to date in time for the meeting on the 13th February (i.e. circulated at least a week beforehand).</p>	<p>All</p> <p>RQ</p>

4.	<p>Draft Plan. A draft had been circulated with the agenda. We noted that in order to meet the pre-submission deadlines implied by a May 2019 referendum date, we would need to have the substantive work on the plan completed by the end of the summer (August 2018), which many of us felt was unlikely to be achievable.</p> <p>We discussed the May 2019 referendum date, and agreed that while it had appeared an attractive target date, we should not be beholden to it, and if we needed more time, the referendum date could change. Several members pointed out that without a deadline, there is the risk of unnecessary slippage, a point we all agreed on.</p> <p>We agreed that we would continue with our short-term plan to have an initial consultation document ready for the May Fayre (7th May 2018) for consultation with the public, and would review the longer-term plan once we had an opportunity to assess the feedback from the community.</p>	
5.	<p>Communication Strategy. Richard has drafted an initial communication strategy which was circulated for comment. Again, as group members had not had long to consider this, Richard is happy to take further comments and feedback until the 30th January, so that he can produce an updated version for the February meeting.</p> <p>We discussed whether engagement with parents and children via local schools would be a good way of engaging the community, and Gill Gray agreed to look into this further.</p> <p>There was general agreement that we would want a web-site, to be launched in time for the May Fayre, and engagement through social media (e.g. a Neighbourhood Plan Facebook page). Group members were asked to think about any potential volunteers who might be able to take this on on behalf of the group.</p>	<p>All</p> <p>RQ</p> <p>GG</p>
6.	<p>Expenses Policy. Roger Durdle has drafted and circulated a document setting out an expenses policy for the Steering Group and any other volunteers working on the YDF Neighbourhood Plan, which was agreed.</p>	
7.	<p>Designated Area. We noted that our application has been made to Hart District Council to assign our designated area. Hart manage this process, and it is expected to take 6 weeks, although we are not expecting any controversy over the designation.</p>	
8.	<p>AOB. Graham asked about applications for grants to cover expenses. We agreed that this was still an option for us, but as the March 2018 deadline has now been extended by the Government, we agreed that we will wait until our financial needs become clearer before applying.</p>	
9.	<p>Dates for future meetings: All meetings will be on Tuesdays, starting at 7.30pm, and maintaining a four-weekly cycle 13 March 2018 – venue tbc 17 April 2018 – venue tbc</p>	

Neighbourhood Plan Steering Group meeting notes
Tuesday 13 March 2018, 7.30pm, Monteagle Centre (upstairs)

Present:

Steering Group:

Richard Quarterman
Roger Durdle
Roger Coombes
Jane Biscombe
John Jenkins

Attendees:

Cllr Tony Spencer
Alison Hewitt
Gill Gray
Beryl Jenkins
Colin Ive

Apologies:

Barry Moody
Cllr Gill Hennell
Cllr Graham Cockarill
Cllr Greg Easterbrook

		Action
10.	Welcome	
11.	The notes of the last meeting on 13 February 2018 were agreed and signed.	
12.	<p>Website Richard and Alison have met with the designers and agreed a layout. The designers are now working on a draft site. There will be a generic feedback form for people to contact us. The cost will be approximately £450 including one year's hosting. It is hoped that the website will launch in late April, so it is up and running for May Fayre. We will discuss May Fayre at the next meeting.</p> <p>Tony will draft logo options.</p> <p>We need to think how we want to capture data of where people live. Postcodes? Addresses? We will need to ensure we only collect data we actually need and comply with data protection legislation.</p> <p>Jane will speak to existing plan "owners" to see if any of them would be willing to assist us with questions eg data from feedback as detailed above.</p>	<p>TS</p> <p>JB</p>
13.	<p>Stakeholder questionnaire Richard will amend in light of the discussion. To include postcode, age ranges and status (resident/business/work/student)</p> <p>The form should be designed so the hard copy can be filled in and detached for return, leaving the information with the person completing the form so they have it for reference.</p>	RQ

	<p>Beryl, Gill and John will beta test the form with the groups they work with when a final version has been circulated.</p> <p>Jane will set up the survey on survey monkey – agreed to spend £370 on the annual subscription.</p>	<p>BJ, GG, JJ</p> <p>JB</p>
14.	<p>Presentation to the Annual Town Meeting The group thanked Richard for giving such an engaging presentation. 32 people attended and there were 151 views online.</p> <p>Richard will be presenting to the Town Council on 26 March at 7.30pm at The Tythings. All welcome.</p>	<p>RQ</p>
15.	<p>Area agreement This was on the March Cabinet agenda. As the March Cabinet was cancelled, the Area Designation has not been formally signed off yet. However, because the Neighbourhood Plan Area is the same as the Parish, it is deemed to be acceptable in planning law and therefore Hart Cabinet couldn't alter it even if it wanted to. The Steering Group can proceed without further reference.</p>	
16.	<p>Contacts List Need to be aware of data protection.</p> <p>We need a way to share document, Jane will ask the web designers what best practice is and ask other areas how they handled document sharing.</p>	<p>JB</p>
17.	<p>AOB Graham to send through the Urban Characteristic Design Statement</p> <p>Gill has been working with Westfields Juniors on a display for May Fayre. Jane offered a small display board and space in the Town Councils gazebo for the event.</p> <p>Roger will feedback after the next Civic Day meeting with details of the art competition.</p> <p>Colin is happy to take a lead in sports and leisure and requested it was added into the priority document for consultation.</p> <p>The Yateley society are having a meeting on 22 March at 7.45 in the Red Cross building at Monteagle. This will include a presentation on Gig on the Green.</p>	<p>GC</p> <p>RC</p> <p>RQ</p>
18.	<p>Dates for future meetings: All meetings will be on Tuesdays, starting at 7.00pm, and maintaining a four-weekly cycle 15 May 2018 – Venue tbc 12 June 2018 – Venue tbc 10 July 2018 14 August 2018</p>	

Neighbourhood Plan Steering Group meeting notes
Tuesday 15 May 2018, 7.00pm, Monteagle Centre (upstairs)

Present:

Steering Group:

Richard Quarterman
Roger Coombes
Jane Biscombe

Attendees:

Alison Hewitt
Gill Gray
Colin Ive

Apologies:

Cllr Gill Hennell
Cllr Graham Cockarill
John Jenkins
Beryl Jenkins
Roger Durdle
Cllr Greg Easterbrook
Cllr Philip Todd

		Action
19.	Welcome, apologies noted from Gill, Graham, Philip, John, Beryl and Roger D.	
20.	<p>The notes of the last meeting on 17 April 2018 were agreed and signed.</p> <p>Richard will contact Philip to talk about representation on an Eversley group in the future should Eversley progress a NP. A reciprocal relationship would be supportive to both parties and would ensure synergy between the two plans.</p> <p>John is happy to act as deputy chair to support Richard but would not be interested in stepping into the Chairman role full-time. The group noted that the role of deputy chair came with no expectations for the future.</p> <p>Richard will speak to Gordon about ongoing involvement in the group.</p>	<p>RQ</p> <p>RQ</p>
21.	<p>Stakeholder Engagement Questionnaire</p> <p>We have had 71 responses with some paper copies still to be added. 60 gives us statistical significance but we would like to reach 120 responses.</p> <p>We all need to share where we can. Please do whatever you can.</p> <p>Please consider adding an email signature saying: "Take part in the Neighbourhood Plan survey here: https://www.surveymonkey.co.uk/r/DF8FHNP "</p> <p>Jane will ask Simon Bool about a sticky on the Yateley Community Facebook page.</p> <p>Jane will put leaflets in the library and café 46, and contact St Barnabas,</p>	<p>All</p> <p>All</p> <p>JB</p>

	<p>Neighbourhood watch, British Legion and the air cadets.</p> <p>Beryl will cover secondary schools, Gill the rest.</p> <p>Roger will add to the Yateley Society newsletter.</p> <p>Colin will share with sports groups.</p> <p>The consultation will end on Saturday 30 June.</p>	<p>JB</p> <p>BJ/GG</p> <p>RC</p> <p>CI</p>
22.	<p>Feedback on the website</p> <p>Jane will email Gordon to see if he can change the picture under “happy”, it is currently of the outdoor gym. Colin has sent through alternatives to Gordon.</p> <p>Please promote the website as much as you can www.ydf-np.org.uk</p>	<p>JB</p> <p>ALL</p>
23.	<p>May Fayre</p> <p>150 flyers were given out. The returned questionnaires have been put into the website.</p> <p>Gill will ask the heads of Westfields juniors and infants if she can take a picture of the young people and their work for press releases.</p> <p>We could have done with better signage – something like “Have your say” or “Your opinion counts”. Jane will look into suppliers and bring quotes to the next meeting. Colin gave some helpful contacts.</p>	<p>GG</p> <p>JB</p>
24.	<p>Contacts List</p> <p>Agreed to use the GDPR compliant one that the Town Council maintain as the NP comes under the umbrella of the Town Council business.</p>	
25.	<p>AOB</p> <p>Jane will take leaflets to the Community Picnic on 2 June.</p> <p>Jane will do some leaflets for Roger for Civic Day on 16 June.</p> <p>The group noted the update from Beryl about work with the two senior schools and comments from the head of one stating that he struggles to keep staff and fill his roll as there are no affordable houses or houses for young families in the area. This is mirrored by comments from local play groups and nursery schools.</p>	<p>JB</p> <p>JB/RC</p>
26.	<p>Dates for future meetings: All meetings will be on Tuesdays, starting at 7.00pm. 03 July 2018, 07 August 2018, 04 September 2018, 02 October 2018.</p>	

