

Neighbourhood Plan Steering Group meeting notes
Tuesday 03 July 2018, 7.00pm, Monteagle Centre (upstairs)

Present:

Richard Quarterman
Roger Coombes
Jane Biscombe
Roger Durdle
Cllr Gill Hennell

Alison Hewitt
Gill Gray
John Jenkins
Beryl Jenkins
Gordon Young

		Action
1.	Welcome, apologies noted from Graham Cockarill, Philip Todd, Greg Easterbrook and Colin Ive.	
2.	<p>The notes of the last meeting on 15 May 2018 were agreed and signed.</p> <p>There has been no progress on an Eversley NP.</p> <p>Gordon was welcomed as an official member of the group.</p> <p>Gill will go back to Westfields about the photos of children with their work on priorities.</p>	GG
3.	<p>Stakeholder Engagement Questionnaire</p> <p>We had 492 responses, well done to everyone who helped promote the survey. Stakeholder engagement is an ongoing process and doesn't stop just because this particular consultation has stopped. We need to keep up the development of relationships and there is an ongoing way for people to feedback via the website. www.ydf-np.co.uk.</p> <p>Jane will check on the proportionality of residents in different areas. We need to make sure everyone has equal access to surveys and information. John is happy to knock on doors and promote in Darby Green and Frogmore for future consultations.</p> <p>Richard will draft an analysis framework and work on theme grouping (Q2) Richard will circulate something before the next meeting and on 07 August we can confirm theme leads and the direction of future work.</p> <p>Jane will see how many people we need to take on analysis.</p>	<p>JB</p> <p>RQ</p> <p>JB</p>
4.	<p>Next Steps</p> <p>As detailed above.</p> <p>Jane will draft a press release.</p> <p>Members of the group can give presentations to local groups and organisations on the work towards a NP if required.</p>	JB

5.	<p>News items to promote</p> <p>Press release on survey results as detailed above.</p>	
6.	<p>AOB</p> <ul style="list-style-type: none"> • Need to ensure we give local clubs and businesses enough information and encourage them to take part. • Please can everyone check their listing on the website and contact Gordon using the “request listing” button if you don’t appear yet. • Gordon will set up a facebook page • Do we want a stall or flyers at the Christmas Market (24 Nov 2018) • The date of the October meeting was changed to the 16 October. 	<p>All GY</p>
7.	<p>Dates for future meetings: 07 August 2018, 04 September 2018, 16 October 2018.</p>	